



~ Position announcement ~

Quality Improvement Manager

Pennsylvania Department of Public Health – Division of HIV/AIDS

Liberty Healthcare Corporation is accepting applications for a Quality Improvement Manager position which will serve the Pennsylvania Department of Health.

This full-time position will be embedded within the Department of Health's Bureau of Communicable Diseases - Division of HIV / AIDS.

Background

As the lead public entity for HIV intervention in Pennsylvania, the Pennsylvania Department of Health, Bureau of Communicable Diseases, Division of HIV/AIDS has oversight responsibility for numerous HIV prevention and care programs across the state. The purpose of the Division of HIV/AIDS is to develop and implement a multi-dimensional, coordinated strategy to prevent disease and change high-risk behaviors, as well as provide resources and direction for sustaining preventive behavior and avoiding infection with the HIV virus.

Learn more about the Division of HIV / AIDs online at - http://www.portal.state.pa.us/portal/server.pt/community/hiv_aids/14241/mission_statement_definition_of_aids_frequently_asked_questions/557958

The incumbent will be primarily responsible for the administration of a comprehensive quality management program as required by the Ryan White Part B grant. The four primary components of the program are: developing and implementing standards of care; continuous quality improvement; quality assurance; and program evaluation.

More specifically, the incumbent will:

- Oversee the submission of performance measure data and quality improvement projects. Review, summarize and respond to data and projects.
- Provide technical assistance and training to grantees/providers on quality improvement tools and techniques aimed at improving performance.
- Develop performance measures and outcomes for Ryan White services. Develop data collection process for measures and outcomes as well as quality improvement process.
- Perform data analysis using standard statistical methods; prepares written reports with graphic descriptions of analysis and findings; prepare and deliver oral presentation of analysis and findings.
- Provide training to staff and grantees/providers regarding operational changes; develop manuals, handbooks and other instructional material as needed.
- Remain current with federal and state requirements and expectations for quality management including performance measures, outcomes, reporting, etc. Remain current with quality improvement resources, best practices and current HIV/AIDS treatment guidelines.
- Provide technical direction to Division staff aimed at improving workflow, outcomes and capacity.
- Maintain and upgrade skills by attending meetings, training sessions, and seminars and by reviewing current literature.

The incumbent will be hired as a full-time employee of Liberty Healthcare Corporation and work on a contractual basis through a successful partnership between Liberty and the Commonwealth of Pennsylvania.

This position is based at the Department of Health's administrative office located within the Health and Welfare Building located at 625 Forster Street in downtown Harrisburg. Please note, the incumbent will be responsible for her/his own parking and/or public transportation expenses.

As an employee of Liberty Healthcare the selected applicant will receive:

- Annual compensation of \$78,955.50
- Benefits including both employer and employee sponsored individual / family health insurance, dental insurance, vision insurance, long-term disability insurance
- \$2,600 of additional compensation annually for those employees who do not require health insurance
- 25 days of paid time off annually (includes holidays, vacation, personal and sick leave)
- 401k plan

A detailed overview of Liberty Healthcare's benefits may be found online at <http://www.libertyhealthcare.com/upload/278.pdf>

The incumbent will work regular 37.5-hour workweeks - Monday through Friday, with 7.5-hour workdays during normal daytime office hours. There are no evening, weekend, on-call or holiday work requirements associated with this position.

To qualify, candidates must possess following:

- Masters Degree in health care administration , public health, nursing or a comparable health-related field
- Minimum of three years of professional experience in quality management, quality improvement or continuous quality improvement
- Standards of care related to HIV and AIDS
- PC knowledge in Windows environment – including Microsoft Word, Outlook and Excel.
- Strong Organizational Skills and an ability to prioritize and manage workflows
- Ability to meet short-term and long-term deadlines
- Attention to detail
- Ability to develop and maintain productive working relationships with a wide array of personalities
- Outstanding written and oral communication skills
- Ability to travel (less than 10%)

Liberty Healthcare Corporation is an Equal Opportunity Employer.

Learn more about Liberty Healthcare online at www.libertyhealthcare.com

For immediate consideration, email resume to Ian Castronuovo at ianc@libertyhealth.com or call Ian at (610) 668-8800, ext. 161.

